

**Accommodation Review Committee  
(ARC)**

**Evaluating the Schools from  
Different Perspectives**



**ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD**

*Lighting the Way ~ Rejoicing in Our Journey*

**March 4, 2008**

**7:00 p.m.**

**St. Margaret Catholic School  
720 Devine Street, Sarnia, ON**

**Next Meeting Date:**

**April 1, 2008**

**St. Benedict Catholic School  
975 Oak Street, Sarnia, ON**

# Agenda

3:30 p.m. Between the hours of 3:30 p.m. and 7:00 p.m. the school ARC subcommittee members will tour the schools. At the conclusion of the tours the school ARC subcommittee members are to meet and discuss their findings. Transportation will be arranged.

7:00 p.m. Opening Prayer

7:05 p.m. Welcome/Opening Remarks  
Chair/Superintendent of Education

7:10 p.m. Rules of Order

- Attendance
- Questions
- Notes
- Protocols

Presentation of the February 5, 2008 notes.  
Questions arising from the previous meeting.  
Review the issue that the Board has charged the ARC to make recommendations on.

7:30 p.m. **Considering the Possibilities/Options:**

- Creation of a matrix to consider how many schools are needed in south Sarnia for 2013.
- Discussion and questions among the members of the ARC with respect to the possible scenarios.
- Identification of one or two of the options to be examined.
- What information will be required from administration?

Areas of impact to consider:

- Transportation
- Demographics/Boundaries
- Financial
- Facilities
- Human Resources

9:00 p.m. Presentation of the agenda - April 1, 2008

Questions

Future Dates: April 1, 2008 — St. Benedict Catholic School  
April 29, 2008 — St. Peter Catholic School  
May 20, 2008 — St. Patrick's Catholic High School

Board Meeting Dates: June 10, 2008 - 6:00 p.m.  
June 17, 2008 - 6:00 p.m.  
June 24, 2008 - 7:00 p.m.

Note: All schools will be discussed and considered at each meeting. Location **does not** indicate that the meeting is only in regard to the named school.

# **Points of Information**

## **The Mandate of the Area Review Committee**

- The ARC is appointed by the Board and given the task of making recommendations to the Board with respect to school closure, consolidation, and boundary adjustments as defined by Board motion.
- The ARC is mandated to consider accommodation issues over the next five years, ie. 2008-2013. What is an adequate number of schools for the review area, and which schools are they?
- As per Board policy, the written recommendations of the ARC will be delivered to the Director of Education (see timelines in board policy) who will present them to the Board of Trustees at a public meeting.
- Another ARC cannot be established for this review area for another five years. Thus the ARC must have a long-term perspective. The future should be a primary consideration in the actions the ARC recommends.
- The ARC is encouraged, but not required, to come to consensus with respect to its recommendation(s).
- It may serve the needs of the ARC to offer the Board more than one option as part of its recommendation(s).
- At all times the ARC should maintain its focus on solving the problem that declining enrollment poses.
- The ARC will meet a minimum of four times and will follow the timelines outlined in Board policy.
- The ARC will meet at least once in each of the schools named in the Board motion which established the ARC.
- Trustees will give the ARC's recommendations due consideration and decide on a course of action that best serves the needs of the Board.

## **Protocol for the Meeting**

- All ARC meetings are held in public.
- If an appeal is to occur, those wishing to appeal must be able to demonstrate that they were in attendance. Therefore all audience members should register their presence.
- No banners, placards, posters, photos, etc. will be displayed in the school in an attempt to influence the committee
- The meeting falls under the direction of the Chair and the Chair shall exercise such discipline as necessary to maintain order. This may include curtailing questions, censoring a speaker, declaring an individual out of order, and expelling such a person from the meeting.

# **Points of Information**

## **Questions**

- Only adults (voting age) will be permitted to address the ARC or ask questions.
- Designated microphones will be available for questions from the floor.
- Audience members will be given only two occasions on which to address the committee or ask questions in any one evening.
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question.
- Questions or comments will not extend beyond two minutes, at which point the question will be called.

