

ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE MEETING

Monday, September 16, 2019 at 5:30 p.m.

Catholic Education Centre, Wallaceburg – Ursuline Room

MINUTES

COMMITTEE MEMBERS:

Community Living Wallaceburg	Ryan Allaer / Wendy Smith
Community Living Chatham-Kent	Steve Stokley
Community Living Sarnia-Lambton	Rachel Veilleux / Brenda Roby
VOICE for Hearing Impaired Children	Kathy Arcuri-Arnott
Down Syndrome Association – Lambton County	Kim D’Hooghe
Autism Ontario – Chatham-Kent Chapter	Tracey Haddy
Children’s Treatment Centre of Chatham-Kent	Jessica Constancio
Wellness & Emotional Support For Youth Online	Michelle Parks
Trustee	Brenda Rumble Linda Ward
Principal Representatives	Cynthia Blair Colleen Cogghe Daniella Mancusi Stacy Shepley
Board Advisors	Lisa Demers Brendan Deery Janet Boyle Chris Preece Lisa Thompson-Power Sara Vadovic

Guests: Jennifer McCann, Trustee

Regrets: Christine Preece, Jessica Constancio, Linda Ward, Brenda Rumble, Kathy Arnott, Daniella Mancusi, Michelle Parks, Rachel Veilleux

Absent:

Brenda Rumble
SEAC Chairperson

Lisa Demers
Board Advisor

CALL TO ORDER

- A. Welcome & Opening Prayer
- B. Adoption of Agenda

MOTION BY Steve Stokley and seconded by Wendy Smith to adopt the agenda.

CARRIED

- C. Review of Minutes from June 10, 2019

MOTION BY Steve Stokley and seconded by Wendy Smith to accept the minutes from the June 10, 2019 meeting.

CARRIED

1. PRESENTATIONS

- A. Review the rules and regulations of SEAC Brendan Deery
 - Brendan shared the rules and regulations of SEAC so that all members present are aware.
 - The topics covered included: the mandate, details focusing on what SEACs do, SEAC composition, the length of SEAC term, eligible membership, orientation and training, as well as rules and procedures for SEAC meetings,
- B. Review the department objectives Brendan Deery
 - Brendan shared and discussed the 13 Objectives the Special Education Department will work toward during the 2019 - 2020 school year
- C. Review the PRT Roles and Responsibilities Brendan Deery
 - Brendan shared and provided an explanation of the updated version of the Roles and Responsibilities of the Program Resource Teachers document - specifically the 10 key elements, the on-going duties from September to June, and the responsibilities specific to each month of the school year
 - The updated document is based on input from Program Resource Teachers and Principals in the Board
 - Principals and Program Resource Teachers have all been introduced to the updated version of the document

2. ASSOCIATION REPORTS

- A. Community Living Wallaceburg Ryan Allaer / Wendy Smith
 - The AGM is coming up this month
 - The summer program was very successful. The students were employed all summer
 - The Options program has 3 students participating
- B. Community Living Chatham-Kent Steve Stokley
 - The summer program was very successful. The students worked in the morning and got paid and did volunteer work in afternoon
 - The Options program has 13 students currently. Looking to increase to 15 students
 - School days to pay days will take place again this school year

- C. Community Living Sarnia-Lambton Rachel Veilleux / Brenda Roby
- N/A
- D. VOICE for Hearing Impaired Children Kathy Arcuri-Arnott
- N/A
- E. Down Syndrome Association – Lambton County Kim D’Hooghe
- There is an October 19th conference - for families to attend. Information can be found through the association
- F. Autism Ontario – Chatham-Kent Chapter Tracey Haddy
- N/A
- G. Children’s Treatment Centre of Chatham-Kent Jessica Constancio
- N/A
- H. Wellness & Emotional Support For Youth Online Michelle Parks
- N/A

4. UNFINISHED BUSINESS AND BUSINESS ARISING FROM MINUTES

N/A

5. NEW BUSINESS

N/A

6. INFORMATION ITEMS

- A. New BCBA Brendan Deery
- The Board has hired a new BCBA
 - We now have 2 permanent BCBA’s - one in the Chatham/Kent and one in the Sarnia/Lambton region
 - Both BCBA’s work with the ABA itinerant EA’s
 - BCBA’s program to create goals to serve and support students with ASD and others
- B. K-TEA-3-Kits Brendan Deery
- the Board has purchased this assessment tool
 - An in-service for all PRTs is scheduled for September 18, 2019
 - The assessment focuses on in school literacy and numeracy assessments to assist with programing for students
- C. New Supervisor for Psych-eds Brendan Deery
- the new supervisor working with Mirra Lefort is Dr. Louise de la Haye from Sarnia, ON
- D. New Common Referral form Brendan Deery
- The form has been completed and will be up and running in the near future. PRTs will be in-serviced prior to the form being used on the schools.
- E. Dedicated Space Brendan Deery
- The Board has been given funding to continue to provide a designated space for children receiving ABA services.
 - We will continue to work with TVCC

- The work focuses on TVCC developing goals for the child using the dedicated space. These goals are shared with the board's BCBA and are then transferred into a classroom environment
- currently one student in the space four half days a week
- play groups are brought into the space to work on social skills
- these are peers from his class and therefore the play skills are generalized right into the classroom

7. REPORTS FROM THE BOARD

N/A

8. QUESTIONS ASKED BY COMMITTEE MEMBERS

9. FUTURE MEETING DATES

October 21, 2019
 November 18, 2019
 December 16, 2019
 January 13, 2020
 February 10, 2020

March 23, 2020
 April 20, 2020
 May 11, 2020
 June 8, 2020

10. FUTURE AGENDA ITEMS:

- Jessica Constancio - CTC presentation on October 21, 2019

11. ADJOURNMENT

MOTION BY Kim D'Hooghe and seconded by Tracey Haddy to adjourn the meeting at 6:29 p.m.

CARRIED