

**ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD
POLICIES AND PROCEDURES
SECTION D: STAFF AND VOLUNTEERS**



APPENDIX B

VOLUNTEER AGREEMENT

1. I have been provided with an orientation pamphlet about volunteering and I agree to act in accordance with the norms and expectations of the school and the Board.
2. I agree to follow directions provided by the principal and/or teacher regarding my assigned volunteering duties at the school.
3. I have been informed of procedures to follow in the event of an emergency, and will act in accordance with those procedures.
4. I agree to respect and act in accordance with Board policy and procedures as outlined in the school handbook.
5. I understand that it is the legal responsibility of every Ontario resident to report any case of suspected child abuse to the Children's Aid Society (C.A.S.) As a volunteer, I will also ensure that any suspicion of child abuse is communicated to the teacher or principal. The Board procedure for reporting suspected abuse will then be followed.
6. I agree to have my name and telephone number on file at the school.
7. I understand that the Board's liability insurance applies only with respect to the duties assigned by the Principal.
8. Whatever occurs in the classroom with regard to the program, teacher or students shall be considered in a confidential and non-judgemental manner. No item of a critical or personal nature shall be discussed in the school or in the community. Discussion about such school matters should occur only with the teacher(s) and the Principal. I also understand that such a breach will result in my dismissal as a volunteer.

Signature of Volunteer

Signature of Principal

Address

Name of School

Phone Number

Date

Personal information on this form is collected under the authority of the Education Act and will be used for administrative purposes as determined in the Volunteer Policy and will be kept in a secure file at the school.