

**ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD
POLICIES AND PROCEDURES
SECTION D: STAFF AND VOLUNTEERS**

APPENDIX E

NOTIFICATION OF EMPLOYEE(S) – RISK OF INJURY FROM STUDENT

Name of Student: _____

Date Information with Respect to Risk of Injury was Shared with Employee(s): _____

Names of Employee(s) informed (attach Staff List if appropriate):

<u>Name</u>	<u>Position/Title</u>

RELATED INFORMATION TO BE SHARED WITH STAFF:

The principal will share, in confidence, information from the student's I.E.P. and/or Safe Physical Intervention Action Plan related to violent aggressive behaviour. This information will include, but is not limited to the following:

- Specific strategies in place to prevent occurrences of violent aggressive behaviour;
- The nature and frequency of possible violent aggressive behaviour;
- Predisposing and/or precipitating factors;
- Expected employee responses and safety procedure to be followed;
- Violent incident reporting procedures;
- Notification of parent(s)/guardian(s) procedures;
- Possible disciplinary consequences for the student; and
- Reporting procedures in the case of injury.

**NOTE: THIS FORM WILL BE MAINTAINED IN THE PRINCIPAL'S OFFICE AND IS CONSIDERED
CONFIDENTIAL.**