

**ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD
POLICIES AND PROCEDURES
SECTION 4: PERSONNEL**



APPENDIX D

Debriefing for Staff

Name of Student:
Date of Intervention:
Date of Debriefing Meeting:
Staff Members involved in Debriefing:
What led to the crisis?
Who was present and when did each individual arrive at the scene?
What happened during the crisis?
What happened after the crisis?
Is there a pattern of behaviour prior to the intervention?
What can be done to prevent another crisis? Are there any alternative behaviours that the student can practice? Are there any alternative approaches that the staff need to recognize or try?
What could be improved upon the next time there is a crisis?
How well did staff respond? Is everyone emotionally and physically back in control? How is the response team feeling about the incident? (feelings during the incident, after the crisis and now.)
Is the team in need of further assistance? (additional training for crisis intervention, stress management, anger management, dealing with grief)
Is there a need for staff to practice their containment techniques? Is there a need for a behaviour contract?
Anything else that should be considered or discussed?

Principal Signature: _____ **Date:** _____