



**ST. CLAIR CATHOLIC
DISTRICT SCHOOL BOARD**

Lighting the Way ~ Rejoicing in Our Journey

Procedures for Reporting Incidents of Bullying and Harassment

All students of the St. Clair Catholic District School Board have the right to a caring, respectful and safe school environment, which is free from all forms of bullying and harassment. All school staff will take steps to prevent bullying and harassment and to assist and support students, who are being bullied.

Students or parents should report issues of bullying or harassment to any school staff member or administrator as soon as possible.

A bullying / harassment incident report form will be completed by the student, parent or a school staff member. Forms will be available in the office or on-line on the school webpage.

The information will be retained by the administrator as needed for possible progressive discipline.