



ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD

*Lighting the Way ~ Rejoicing in Our Journey*

**MINUTES**  
**REGULAR BOARD MEETING**

**Public Session**

**Tuesday, August 28, 2018 – 7:00 P.M.**  
**Boardroom, Catholic Education Centre**  
**420 Creek Street, Wallaceburg**

**ATTENDANCE:**

<u>Trustees:</u>	John Van Heck Anita Mallette-Snobelen	Carol Bryden Mat Roop
<u>Board Chaplain:</u>	Deacon Jerry Lozon	
<u>Resource:</u>	Deb Crawford	
<u>Administration:</u>	Laura Callaghan James Duff Scott Johnson	Lisa Demers Amy Janssens Todd Lozon
<u>Student Trustees:</u>	Adrianna Kennedy, Zack McGlynn	
<u>Regrets:</u>	Michelle Parks, Brenda Rumble, Linda Ward	
<u>Recording Secretary:</u>	Nancy Bechard	

**A. CALL TO ORDER** – J. Van Heck called the meeting to order at 6:02 p.m.

**Motion O-111-2018: (Mat Roop and Carol Bryden) Under our Procedural By-Laws Sec. 7.6.3., we are required to pass a motion whenever we admit guests to meetings of the Committee of the Whole – Private Session.**

**Accordingly, I would ask for a motion to admit Tony Prizio, Procurement Specialist to the August 28, 2018 Committee of the Whole – Private Session meeting. *Carried.***

**Motion O-112-2018: (Carol Bryden and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board move into Committee of the Whole – Private Session. *Carried.***

**Motion O-113-2018: (Carol Bryden and Mat Roop) That the St. Clair Catholic District School Board resume the Regular Board Meeting of Tuesday, August 28, 2018. *Carried.***

1. Opening Prayer – C. Bryden

Intentions:

- For the successful start of all our school communities for this new school

year and for our local parish communities as they start this year school year with us.

- For people in need of healing, prayers and works of mercy - especially anyone on sick leave from work or school.
- For all the unvoiced needs of the people and causes dear to us.  
For the graduates and retirees from last year as they embark on the next chapter of their lives.
- For all the staff who are welcoming new children into their homes and for those who have seen their children leave their home this year.  
And finally for ALL our families who are grieving the loss of their loved ones including:
  - For Kim Gaiswinkler (Teacher), Martha Moons (Parish Secretary) and Brenda Hinnegan (retired Teacher), Sharon Berry-Ross (retired Social Worker), Sandy Vozza (retired Principal) who are mourning the loss of their husbands.
  - Dawn Vale (Teacher) and Linda Brown (Secretary) who are grieving over the death of their mothers.
  - For Ray Power (Principal) and Lisa Thompson- Power (CEC Special Education) who is mourning the loss of Ray's father
  - For Donna Pellarin (Custodian) who is mourning her sister and Thelma McNear (Educational Assistant) who is mourning her brother's death.
  - For Gabe Lacroix, (Sarnia Facilities) who is mourning his mother-in-law and Melissa Chopp (Secretary) who is mourning the loss of her father-in-law.

2. Recording of Attendance

Regrets: Michelle Parks, Brenda Rumble and Linda Ward

3. Confirmation of Agenda

**Motion O-114-2018: (Anita Mallette-Snobelen and Mat Roop) That the Agenda for the Regular Board Meeting of Tuesday, August 28, 2018 be approved as presented. Carried.**

4. Declaration of Conflict of Interest - Nil

5. Confirmation of Minutes

**Motion O-115-2018: (Carol Bryden and Mat Roop) That the Minutes for the Regular Board Meeting of Tuesday, June 19, 2018 and the Special Board Meeting of Wednesday, July 25, 2018 be approved as presented. Carried.**

6. **STANDING ITEMS**

Faith, Learning & Stewardship Updates – Executive Council

**B. DELEGATIONS/SUBMISSIONS/EDUCATIONAL PRESENTATIONS - Nil**

C. **REPORTS**

7. Verbal Report: Introduction and Welcome to Student Trustees – S. Johnson

8. Verbal Report: Summer Capital Projects Update – A. Janssens

Encl. 9. Report: Policy Review – Corporate Services – A. Janssens

**Motion O-116-2018: (Mat Roop Anita Mallette-Snobelen) That the St. Clair Catholic District School Board receive the report: *Policy Review – Corporate Services, for information. Carried.***

Encl. 10. Report: Property Report – St. Joseph Catholic School, Corunna – A. Janssens

**Motion O-117-2018: (Carol Bryden and Mat Roop) That the St. Clair Catholic District School Board receive the report: *Property Report – St. Joseph Catholic School, Corunna, for information. Carried.***

**Motion O-118-2018: (Mat Roop and Carol Bryden) That the St. Clair Catholic District School Board approve the purchase of 4.55 acres of property located adjacent to St. Joseph Catholic School, Corunna for \$225,000 using accumulated surplus funds. *Carried.***

Encl. 11. Report: Borrowing Resolution to meet Current Expenditures for 2018-19 – A. Janssens

**Motion O-119-2018: (Carol Bryden and Mat Roop) That the St. Clair Catholic District School Board receive the report: *Borrowing Resolution to meet Current Expenditures for 2018-19, as amended, for information. Carried.***

**Motion O-120-2018: (Anita Mallette-Snobelen and Mat Roop) That the St. Clair Catholic District School Board resolves that:**

- 1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate amount \$10,000,000 to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by either the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;**
- 2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be**

payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) plus 100 basis points on the date of borrowing;

3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected. *Carried.*

12. Verbal Report: Pastoral Theme – L. Callaghan

Encl. 13. Report: Final Report on 2017-18 Strategic Goals and 2018-19 Short-Term Targets – Executive Council

**Motion O-121-2018: (Carol Bryden and Mat Roop) That the St. Clair Catholic District School Board receive the report: *Final Report on 2017-18 Strategic Goals and 2018-19 Short-Term Targets*, for information. *Carried.***

Encl. 14. Report: Election Compliance Audit Committee 2018–2022 – D. Crawford

**Motion: O-122-2018: (Mat Roop and Carol Bryden) That the St. Clair Catholic District School Board Postpone this item until the Regular Board Meeting of September 25, 2018 for further information. *Carried.***

**D. UNFINISHED BUSINESS/BUSINESS ARISING OUT OF THE MINUTES**

15. Items from Committee of the Whole – J. Van Heck

a) Discussion Items – John Van Heck reported that property and personnel items were discussed at the August 28, 2018 Committee of the Whole In-Camera Session Meeting.

b) Action Items – nil

16. Committee Reports

Encl. a) Special Education Advisory Committee – J. Van Heck

**Motion O-123-2018: (Carol Bryden and Mat Roop) That the St. Clair Catholic District School Board receive the Minutes of the Special Education Advisory Committee meeting of May 14, 2018. *Carried.***

Encl. b) Audit Committee – C. Bryden

**Motion O-124-2018: (Carol Bryden and Mat Roop) That the St. Clair Catholic District School Board receive the Minutes of the Audit Committee meeting of April 18, 2018. Carried.**

**E. NEW BUSINESS**

**F. INFORMATION ITEMS**

**G. FUTURE BUSINESS**

17. Special Education Advisory Committee – September 17, 2018, 7:00 p.m., St. Louis Conference Room, Catholic Education Centre
18. Catholic Faith Advisory Committee – September 24, 2018, Catholic Education Centre
19. Audit Committee Meeting – September 27, 2018, 3:00 p.m., Catholic Education Centre
20. Board Advisory Council Meeting – November 6, 2018, Catholic Education Centre
21. Joint Health & Safety Committee – October 12, 2018, 9:00 a.m., St. Louis Conference Room, Catholic Education Centre
22. First Nations Métis, Inuit Committee – TBD, Boardroom, Catholic Education Centre
23. **Next Board Meeting:**
  - Tuesday, September 25, 2018, Regular Board Meeting at 7:00 p.m.
24. Future Board Meeting Dates:
  - Tuesday, October 23, 2018, Regular Board Meeting at 7:00 p.m.
  - Tuesday, November 13, 2018, Regular Board Meeting at 6:00 p.m.
  - Tuesday, November 27, 2018, Regular Board Meeting at 7:00 p.m.
  - Tuesday, December 4, 2018, **Inaugural Board Meeting at 6:00 p.m.**
  - Tuesday, December 11, 2018, Regular Board Meeting at 7:00 p.m.
  - Tuesday, January 29, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, February 26, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, March 26, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, April 23, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, May 28, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, June 18, 2019, Regular Board Meeting at 7:00 p.m.

**H. ADJOURNMENT**

25. Adjournment

**Motion O-125-2018: (Carol Bryden and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board meeting of Tuesday, August 28, 2018 adjourn at 9:04 p.m. Carried.**

26. Closing Prayer

Minutes approved on September 25, 2018.

  
**Carol Bryden**  
Acting Board Chairperson

  
**Deb Crawford**  
Director of Education & Secretary