

**Accommodation Review Committee
(ARC)**

Understanding the Reasons and the Issues



**ST. CLAIR CATHOLIC
DISTRICT SCHOOL BOARD**

Lighting the Way ~ Rejoicing in Our Journey

November 18, 2008

7:00 p.m.

**St. Patrick's Catholic High School
281 East St. North, Sarnia, ON**

Next Meeting Date:

January 20, 2009

**St. Christopher Catholic Secondary School
1001 The Rapids Parkway, Sarnia, ON**

Agenda

7:00 p.m. Opening Prayer

7:05 p.m. Welcome/Introductions/Opening Remarks

7:15 p.m. Rules of Order

- Attendance
- Questions
- Notes of the meetings
- Protocols

7:35 p.m. Review of Board Policy
Review of the Board Motion
Defining the Issue

8:15 p.m. Introduction of the Valuation Instrument

Presentations:

Fred Galloway

- Demographics
- Focus Groups

Jim McKenzie

- Overview board and school enrolment trends
- School Facilities
- Financial elements

Bernadette Gray and Brendan Deery

9:30 p.m. Presentation of the proposed agenda - January 20, 2009

Questions

Future ARC Dates:

January 20, 2009 — St. Christopher Catholic Secondary School

March 10, 2009 — St. Patrick's Catholic High School

May 5, 2009 — St. Christopher Catholic Secondary School

Note: Both schools will be discussed and considered at each meeting. Location **does not** indicate that the meeting is only in regard to the named school.

Points of Information

The Mandate of the Accommodation Review Committee

- The ARC is appointed by the Board and given the task of making recommendations to the Board with respect to school closure, consolidation, and boundary adjustments as defined by Board motion.
- The ARC is mandated to consider accommodation issues over the next five years, e.g. 2008-2013. What is an adequate number of schools for the review area, and which schools are they?
- As per Board policy, the written recommendations of the ARC will be delivered to the Director of Education (see timelines in board policy) who will present them to the Board of Trustees at a public meeting.
- Another ARC cannot be established for this review area for another five years; therefore, the ARC must have a long-term perspective. The future should be a primary consideration in the actions the ARC recommends.
- The ARC is encouraged, but not required, to come to consensus with respect to its recommendation(s).
- It may serve the needs of the ARC to offer the Board more than one option as part of its recommendation(s).
- The ARC will meet a minimum of four times and will follow the timelines outlined in Board policy.
- The ARC will meet twice in each of the schools.

Meeting Protocol

- All ARC meetings are held in public.
- If an appeal is to occur, those wishing to appeal must be able to demonstrate that they were in attendance. Therefore all audience members should register their presence.
- No banners, placards, posters, photos, etc. will be displayed in the school in an attempt to influence the committee.
- The meeting falls under the direction of the Chair and the Chair shall exercise such leadership as necessary to maintain order.

Points of Information

Questions

- In order to ensure that all interested parties have an opportunity to ask questions and express concerns, the following focus groups have been formed:
 - Students—Grade 11 & 12
 - Students—Grade 9 & 10
 - Teachers
 - School Administrators
 - Parents—Grade 11 & 12 students
 - Parents—Grade 9 & 10 students
 - School Alumni
 - Mixed Community Group—shop owners, co-op placement employers, partnering service providers, etc.
 - Union (for whole Board—not the individual schools)

The focus groups will be conducted by Fred Galloway and the results will be brought to the ARC for information and consideration.

- A period of one hour is set aside at the conclusion of every meeting for questions.
- Designated microphones will be available for questions from the floor. The chair will determine the order of questions to ensure that all interested individuals and parties have the opportunity to be heard. No one group will be permitted to dominate the agenda simply by virtue of their numbers.
- Audience members will be given only two occasions on which to address the committee or ask questions in any one evening.
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question.
- Questions or comments will not extend beyond two minutes, at which point the question will be called.