

**Accommodation Review Committee
(ARC)**

Forming Consensus



**ST. CLAIR CATHOLIC
DISTRICT SCHOOL BOARD**

Lighting the Way ~ Rejoicing in Our Journey

**May 5, 2009
7:00 p.m.**

**St. Christopher Catholic Secondary School
1001 The Rapids Parkway, Sarnia, ON**

Agenda

- 7:00 p.m. Opening Prayer
- 7:05 p.m. Welcome/ Introductions/Opening Remarks
- 7:10 p.m. Rules of Order
- Attendance
 - Notes
 - Protocols
- 7:15 p.m. Presentation of the March 10, 2009 notes
Questions from ARC members arising from the previous meeting
- 7:30 p.m. Emerging Information from Ministry of Education—Jim McKenzie
- 7:45 p.m. Review of accommodation alternatives—Fred Galloway
- 9:00 p.m. Forming the Proposal—Fred Galloway
- 9:30 p.m. Formulating the Recommendation—Fred Galloway
- 9:45 p.m. Identifying Key implementation Issues—Ann Sutton
- 10:00 p.m. Presentation of the proposed agenda—May 19, 2009
Questions

Points of Information

The Mandate of the Accommodation Review Committee

- The ARC is appointed by the Board and given the task of making recommendations to the Board with respect to school closure, consolidation, and boundary adjustments as defined by Board motion.
- The ARC is mandated to consider accommodation issues over the next five years, ie. 2008-2013. What is an adequate number of schools for the review area, and which schools are they?
- As per Board policy, the written recommendations of the ARC will be delivered to the Director of Education (see timelines in board policy) who will present them to the Board of Trustees at a public meeting.
- Another ARC cannot be established for this review area for another five years. Thus the ARC must have a long-term perspective. The future should be a primary consideration in the actions the ARC recommends.
- The ARC is encouraged, but not required, to come to consensus with respect to its recommendation(s).
- It may serve the needs of the ARC to offer the Board more than one option as part of its recommendation(s).
- The ARC will meet a minimum of four times and will follow the timelines outlined in Board policy.
- The ARC will meet twice in each of the schools.

Protocol for the Meeting

- All ARC meetings are held in public.
- If an appeal is to occur, those wishing to appeal must be able to demonstrate that they were in attendance. Therefore all audience members should register their presence.
- No banners, placards, posters, photos, etc. will be displayed in the school in an attempt to influence the committee
- The meeting falls under the direction of the Chair and the Chair shall exercise such leadership as necessary to maintain order.

Points of Information

Questions

- A period of one hour is set aside at the conclusion of every meeting.
- In order to ensure that students have a voice, in addition to a focus group, the prime ministers of each school will be given ten minutes during each question period to express concerns and ask questions on behalf of the students of their respective schools.
- Designated microphones will be available for questions from the floor.
- Audience members will be given only two occasions on which to address the committee or ask questions in any one evening.
- Speakers addressing the ARC will identify themselves and their relationship to the process. They will have registered their attendance prior to asking their question.
- With the exception of the school Prime Ministers, questions or comments will not extend beyond two minutes, at which point the question will be called.

Focus Groups

In order to ensure that representatives from all interested parties have an opportunity to ask questions and express concerns, focus groups have been organized, which include the following:

- Students — Grade 11 & 12
- Students — Grade 9 & 10
- Students — Grade 7 & 8 — St. Christopher Catholic Secondary School Elementary Partner Schools
- Students — Grade 7 & 8 — St. Patrick's Catholic High School Elementary Partner Schools
- Teachers
- School Administrators
- Parents — Grade 11 & 12 students
- Parents — Grade 9 & 10 students
- Parents — Grade 7 & 8 — St. St. Christopher Catholic Secondary School Elementary Partner Schools
- Parents — Grade 7 & 8 — St. Patrick's Catholic High School Elementary Partner Schools
- School Alumni
- Mixed Community Group — shop owners, co-op placement employers, partnering service providers, etc.
- Unions (for whole Board, not individual schools)

The focus groups will be conducted by Fred Galloway and the results will be brought to the ARC for information and consideration.