



ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD

*Lighting the Way ~ Rejoicing in Our Journey*

## ST. CLAIR CATHOLIC DISTRICT BOARD ADVISORY COUNCIL

### NOTES

Monday, January 16, 2012 at 7:00 p.m.

Location: Boardroom, Catholic Education  
Centre  
420 Creek Street, Wallaceburg

#### **Board Advisory Council Members Present:**

Michelle Jardin – Christ the King Catholic School  
Carm Bennett – Georges P. Vanier Catholic School  
Wendy Vercauteren - Good Shepherd Catholic School  
Michelle Gerrits - Holy Rosary Catholic School  
Channtelle Dziver - Monsignor Uyen Catholic School  
Muryum Haggerty - St. Joseph Catholic School, Chatham  
Pam Sottosanti - St. Michael Catholic School, Bright's Grove  
Renata Palmateer - St. Anne Catholic School, Blenheim  
Heather Heyboer- St. Michael Catholic School, Ridgetown  
Heather Vasey – St. Philip Catholic School  
Anne Marie Ryan - St. Ursula Catholic School  
Michelle Gerrits - St. Christopher Catholic Secondary School  
Christine McDonald - St. Patrick Catholic High School  
Marian McEwan - Ursuline College Chatham Catholic Secondary School

#### **Absent**

Tammy Simrak - Gregory A. Hogan Catholic School  
Holy Family Catholic School  
Holy Trinity Catholic School  
Our Lady of Fatima Catholic School  
Krista O'Leary & Jana Murphy- Sacred Heart Catholic School, Port Lambton  
Marian Dunn - Sacred Heart Catholic School, Sarnia  
Diane McCahill – St. Anne Catholic School, Sarnia  
Colleen Fraleigh - St. Elizabeth Catholic School  
St. Agnes Catholic School  
Janice Morrision - St. John Fisher Catholic School  
St. Joseph Catholic School, Corunna  
St. Joseph Catholic School, Tilbury  
St. Matthew Catholic School  
St. Peter Canisius Catholic School  
St. Vincent Catholic School  
Jeannie VanDen Eenden - OAPSE

#### **Trustees and Administration Present:**

Carol Bryden	Patricia Leblanc-Jaeger
Paul Wubben	Shirley Churchill
Deb Crawford	Cyndi Vink Broadfoot
Frank Leddy	

**Ms. Carol Bryden, Chair of the Board, opened the meeting at 7:00 p.m.**

### **1. Opening Prayer**

**Mr. Paul Wubben,  
Director of Education**

Ms. Bryden opened the meeting with a prayer for the New Year and an inspirational video.

### **2. Bed Bugs**

**Ms. Bailey Williams  
Lambton County Health Unit**

- Mr. Wubben, Director of Education, introduced Ms. Bailey Williams from the Lambton County Health Unit.
- Ms. Bailey gave a presentation on bed bugs.
- Small reddish brown about the size of an apple seed
- Not known to transmit disease but can cause secondary infection from scratching
- Blood dots on sheet, nocturnal so can be found at night.
- Control: act immediately, contact professional assistance, they will use multifaceted approach.
- Bites look like many other types of bites but they quite often bite in 3 separate bites
- If a student has bed bug bites – call Health Unit and they can be helpful
- Put clothes in dryer on high for 30 minutes will kill any bugs
- Inspect any used furniture for bed bug infestation
- Inhabit more than just beds, night stands, furniture, bedding clothing, furniture, electronics
- Travel Tip: don't leave luggage or clothes on floor use luggage rack or put on hard counter.
- Clothes can be decontaminated by placing in clothes dryer on high for 30 minutes
- Bed Bug are uncommon in schools as they are nocturnal (no one in school at night), however they may hitch a ride into school in a backpack or other soft items
- There have been no infestations reported in schools
- Health Unit can help with landlord issues related to bed bugs
- Vacuum carpets and upholstery once a week and change vacuum bags every time
- Early detection and fast action is what is important.
- There are bed bug mattress protector available
- Can live for up to a year without a blood meal
- Steam and or heat 140 F will kill all stages of bed bugs. Cold does not work well.
- If schools know of family who have bed bugs they are asked to contact Health Department.

### **3. “We Believe” Statements**

**Dr. Frank Leddy,  
Superintendent of Education**

- The Management Advisory Committee (MAC) developed the belief statements as a starting point for a new Strategic Plan for the Board.
- Full day consultation with 40 participants: one-third students, one-third teachers, one-third support staff.
- Consultation has also been done at SEAC and will be done at CFAC, the Administrators Meeting, First Nations Inuit Committee, CEC staff and again at MAC.
- The Nicene Creed is a belief statement of our faith tells what we believe but does not tell us what our actions are.

- Belief statements are our foundational principles which guide our actions, reflect core values, what we value most, goals and strategic plans
- MAC came up with 4 belief statements which are aligned with the Ministry of Education:
  1. We believe an inclusive Catholic learning community is:
  2. We believe our schools help 21<sup>st</sup> century students to be successful in a rapidly changing society when:
  3. We believe we can reduce the gaps in student achievement when:
  4. We believe the public has confidence in Catholic education when:
- **Task #1**  
The attendees were formed into four groups to brainstorm the four belief statements. Each group took one of the four statements to discuss and brainstorm ideas about that statement.
- **Task #2**  
The groups were then asked to consider a different domain from another group. Using the work from another group they were asked to compare the belief statements and the comments made by the other group.  
**Outcome:**  
Groups were able to refine the words which were used by the first group.
- These outcomes will then be added to and refined into the framework from other information sessions.
- Belief Statements will then be formed, from this information, and will then be given to the trustees who will approve them and then form the revised strategic plan.

#### 4. 2012-2013 School Year Calendar

**Dr. Frank Leddy,  
Superintendent of Education**

- An unofficial draft of the 2012-13 School Year Calendar was shown to BAC
- Due to shared transportation we work very closely to develop our calendar with Lambton Kent District School Board.
- We have not yet consulted our employee groups
- After all consultations it will go Board of Trustees for their approval, hopefully prior to the March Break.
- In this calendar the school year begins right after labour day September 4<sup>th</sup>;
- PA days are: September 24<sup>th</sup>, October 19<sup>th</sup>, November 23<sup>rd</sup>, February 1<sup>st</sup>, June 10<sup>th</sup>, and June 28<sup>th</sup>.
- Christmas break: December 24<sup>th</sup> to January 4<sup>th</sup>.
- Semester one exams January 25<sup>th</sup> to 31<sup>st</sup>. Second semester begins February 4<sup>th</sup>.
- Statutory holidays: Thanksgiving: October 8<sup>th</sup>, Family Day: February 18<sup>th</sup>, Good Friday: March 29<sup>th</sup>, Easter Monday: April 1<sup>st</sup>, Victoria Day: May 20<sup>th</sup>.
- March Break: March 11<sup>th</sup> to March 15<sup>th</sup>.
- Semester two exams June 21<sup>st</sup> to June 27<sup>th</sup>.

- Contractual and Ministry directives are what determine the placements of the PA days. There are regulations which determine that there must be 194 school days and how many PA days are permitted.
- Teaching staff are paid only for the days they work which are 194 days. They are not paid for holidays or statutory holidays.
- Further thoughts or comments can be emailed.

## 5. 21<sup>st</sup> Century Learning

**Ms. Patricia Leblanc-Jaeger,  
Manager – Business Services**

- A video was shown which presented a comparison of past and present educational approaches.
- 60's Learning was about learning knowledge and comprehension
- Information technology can support our 21<sup>st</sup> Century learners and teachers in ways that make our students strong, adaptive and able to move forward as lifelong learners.
- We have a gap between what students and teachers can access outside of school and what is available at the school.
- Quick access to information for research is needed.
- We need to find ways and means to support our students and teachers. Some of the ways we are doing this are:
  - **Blended e-learning pilots** have 1100 students and 40 teachers active in this project. Very positive feedback
  - **Smart Boards** – interactive whiteboard
  - **Wikis and Blogs** – teachers using technology to connect with students
  - **Feedback from school obtained by Manager**
    - Older hardware slow
    - Wireless internet access working well
    - Assistive technology rollout needs to refreshing
- **Next Steps**
  - 21<sup>st</sup> Century information Technology forum with 60 participants representing our stakeholders.
  - Facilitator coming in as a former Associate Director of Education with strong IT background
  - We will have a shared vision for 21<sup>st</sup> Century Learners
  - Based on results of form we will be developing a 3-5 year IT departmental strategic plan
- **What we have been able to do already:**
  - Teacher internet access has been modified to provide enhanced access
  - New board website under construction with anticipated rollout Winter 2012
  - Continued and ongoing support by the IT Department

### **Questions from BAC Members:**

**Q.:** How does broken equipment get dealt with is there a timeline which is followed?

**A. – P. Leblanc-Jaeger:** We have a process in place which creates a work order. These are processed by Order of Priority of Need i.e. Technology for students with high needs, i.e. Special Education students, is a high priority.

In the future we may not provide hardware students may need to bring in their own devices and this will free up money to provide other services i.e. wireless in all our schools.

**Q.:** When looking at this are you looking at eBooks rather than textbooks?

**A. – P. Leblanc-Jaeger:** Everything is being looked at. We will come back to this issue and report to you as to what the outcomes of the forum were.

**6. The Enduring Gift**

**Mr. Paul Wubben,  
Director of Education**

- Video is available at your school and has been updated and revised
- Video will be shown at the next BAC meeting

**7. Ms. Bryden closed the meeting at 9:10 p.m. with a closing prayer.**

**Next Meeting May 14, 2012**