



PUPIL ACCOMMODATION REVIEW COMMITTEE MEETING

NOTES

Tuesday, October 4, 2016
St. Agnes Catholic School

Chair	D. Crawford, Superintendent of Education
Recorder	C. Calvert, Administrative Assistant
TIME	ITEM
	The logistics of the seating arrangements was explained by Brian Benn, Facilitator
6:27p.m.	<p>Opening Prayer Deb Crawford led the Committee in the Opening Prayer</p>
	<p>Welcome/Opening Remarks by Director of Education Chair:</p> <ul style="list-style-type: none"> • Deb introduced herself and her Administrative Assistant, Cathy Calvert. • Deb explained that she and Cathy will be the main contacts at the Board Office for the Pupil Accomodation Review Committee (PARC) members and can be reached at the Board Office 519-627-6762 Ext. 10242 • Deb thanked the members for coming and offering to work together during this exciting time for Catholic Education in Chatham • Deb introduced Dan Parr, Director of Education; Matt Roop, Trustee; Laura Callaghan and Scott Johnston, Superintendents of Education • The PARC members were notified that part of the meetings would be recorded, however the recording would only be used for the purpose of supporting administration with accurate note-taking. Once notes are completed the recording will be destroyed • Brian Benn was introduced as the PARC Facilitator <p>Welcome by Dan Parr, Director of Education</p> <ul style="list-style-type: none"> • Thanked the PARC members for coming and explained how this process will show some opportunities for Catholic Education in Chatham and that is what this process is about. • Dan explained why change, which is disruptive, can also be an opportunity. With change we can provide more modern, more accessible and more 21st century classrooms and schools for our students. Only through change can we provide this better opportunity for our students • He stated that the concepts we are asking you consider are bold, and asked the PARC members to consider the rational and research which have gone into these proposals/ • Dan thanked the PARC for their consideration of providing modern Catholic Education in Chatham for this

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	generation and future generations
	<p>Introduction of Facilitator by Chair – Deb Crawford</p> <ul style="list-style-type: none"> • Deb introduced Brian Benn who will be facilitating this process
6:38 p.m.	<p>Get-Acquainted Activity – Facilitator – Brian Benn</p> <ul style="list-style-type: none"> • Name, school you represent and your role • One concern you bring that needs to be heard • One question you bring that needs to be answered <p>Common questions raised by PARC members during the Activity:</p> <ul style="list-style-type: none"> • Special Needs Students: <ul style="list-style-type: none"> ➢ Service provided? ➢ Resources? ➢ Safety for Special Needs Students? ➢ Opportunities for sports etc. for Special Needs Students and all students • School Organization - more straight grades? • Transportation effect on: <ul style="list-style-type: none"> • Parent Engagement/Involvement at school, after school events etc. • Effects of size of school on students • Preparation and Transition Planning needs? • How to develop a sense of community in new, bigger school? • Effect on single-track French Immersion? Dual-Track? • Community Partner Service model? <p>The proposed Norms for working together were discussed with the PARC (see PowerPoint) “Respect each other’s ideas and thoughts” added to list.</p>
7:10 p.m.	<p>Review of Board Policy & Procedures: D. Crawford <i>Student Accommodation and Boundary Review</i></p> <ul style="list-style-type: none"> • Mandate of the PARC was discussed – PARC does not make the final decision. The Trustees will make the final decision • Membership on PARC was explained

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	<ul style="list-style-type: none"> • Process of PARC was explained <p>Staff members present for information purposes:</p> <ul style="list-style-type: none"> • Jim McKenzie, Associate Director Corporate Services and Treasurer • Amy Janssens, Assistant Superintendent- Corporate Services • Tony Montanino, Manager, Facility Services • Todd Lozon, Supervisory- Communications and Community Relations • Ken Ross, Technical Support Specialist • Cathy Calvert, Administrative Assistant <p>There is a section on the St. Clair Catholic District School Board website for: Frequently Asked Questions</p>
<p>7:40 p.m.</p>	<p>Presentation of Initial Staff Report - Jim McKenzie, Associate Director Corporate Services and Treasurer</p> <p>This report has been presented to Trustees and Principals it contains a lot of information</p> <ul style="list-style-type: none"> • The entire report is available on SCCDSB website www.st-clair.net • New guidelines from the Ministry of Education came into effect in March 2015 and the board revised our Policy and Procedure accordingly • As a board we are required to effectively manage capital assets and respond to changing demographics and program needs to provide equitable access, student achievement and ensure school board financial sustainability • Areas that are identified as significantly under capacity require a reduction in pupil places and this is accomplished by a pupil accommodation review • The criteria of pupil accommodation review include, but are not limited to: <ul style="list-style-type: none"> ➢ Student achievement ➢ Student well-being ➢ School board financial viability/sustainability ➢ The Guiding Principles as defined in SCCDSB's Long-Term Capital Plan • There has been a change to one of the dates of upcoming meetings in Section 3 page 6 of the report. The November PARC meeting has been changed to November 29, 2016 • VFA Canada has been tasked with assessing all schools under the Ministry of Education in Ontario • Boards have no control over the Facility Condition Index (FCI) that comes from VFA Canada other than to report on work which has been completed. • The FCI only considers existing conditions of the schools and not any upgrades i.e. installing new air

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	<p>conditioning, asbestos removal etc.</p> <ul style="list-style-type: none"> • The FCI is a large factor for the Ministry when they decide if upgrades or new schools will be approved. • All 7 of the schools under review have an FCI rating over 30% which is considered critical. • Enrollment projections show that the 7 schools under review have problem of sustainability and this lowers the amount of financial grants from the Ministry of Education. The Ministry does not want to see boards having empty or ½ empty schools. • The optimum land size for a school by Ministry standards is 6 to 8 acres; at this time there are only 2 schools of the 7 schools under review which meet that criteria. All the rest are far under that range. • Most important aspects of this pupil accommodation review are to create new quality teaching and learning environments, provide equity of access and ensure long-term facility and financial sustainability. • The condition of the facility and the utilization of the facility are the two most important factors which need to be considered. • Quality teaching and learning environments are key to program delivery, and facilities constructed 50-60 years ago do not meet the programming needs of today • The majority of schools in the review area fail to meet accessibility standards and current expectations required for today’s teaching and learning environment. • The board is required by the Ministry to put forward a Preferred Option in their Initial Staff Report • The preferred option outlines the closure of six (6) schools (Georges P. Vanier, Monsignor Uyen, St. Agnes, St. Joseph, St. Ursula, St. Vincent) and the construction of 2 new English program schools and was explained in detail to the PARC. • The other two options were also discussed. Option B, closure of five (5) schools (Georges P. Vanier, St. Agnes, St. Joseph, St. Ursula, St. Vincent) and the construction of two (2) new English program schools. Option C, closure of four (4) schools (St. Agnes, St. Joseph, St. Ursula, St. Vincent) and the construction of one (1) new English program school.
	<p>Presentation of the School Information Profile Reports (SIP)</p> <ul style="list-style-type: none"> • The SIP reports for all schools are on the board website www.st-clair.net • The set-up of the report was explained and that the same report has been done for all 7 Chatham Catholic Elementary school. • The reports contain a great depth of work done • The PARC was requested to study these reports, for all the schools, prior to the next meeting

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<p>8:40 p.m.</p>	<p>Interactive Discussion - Brian Benn</p> <p>The PARC recorded their immediate reactions to the Initial Staff report:</p> <p>Q. What stands out for you? What do you like about the report?</p> <ul style="list-style-type: none"> • In depth report good • The preferred option of 2 up-to-date brand new schools is a supportable idea and liked by some <p>Q. What further information does the PARC require? What questions or concerns do you have?</p> <ul style="list-style-type: none"> • Student teacher ratios? Overcapacity? Class size? • Budget to build. Does the budget include everything i.e. tech within that budget? • Option B & C has dates to be determined, what does this mean for students how will it roll out, what are the scenarios? • Need better understanding what has been spent on the schools over the last 10 years vs. cost of what is forecast for the next 5 years. • Why is the new south school larger than the new north school when the north is growing? • Option B -How does the factor of the home rental area get factored in by splitting St. Joseph and St. Agnes school, having some students going north and some going south? Could St. Joseph and St. Agnes be amalgamated? • What will happen to closed schools? <p>The PARC committee were given a Community Engagement Planning Guide written by Brian Benn as a resource for their review.</p> <p>Brian also gave the PARC committee a handout to assist them with gathering information from the other parents in their communities.</p>
<p>8:55 p.m.</p>	<p>Planning for Next Steps and Meetings - Deb Crawford</p> <ol style="list-style-type: none"> 1. School Parent Councils are to meet prior to the Public Meeting which will be held on November 9, 2016. The PARC members and their principals are asked to present the information to their Parent Councils. 2. Re. October 11th Bus Tour of all 7 Chatham elementary schools – Pizza dinner will be provided at 5:30 p.m. at St. Agnes. Bus tour will leave St. Agnes at 6:00 p.m. There will be a 15-minute stop at each of the 7 schools to tour the facilities. Tony Montanino, Facilities Manager, Chatham and Deb Crawford,

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	<p>Chair will accompany the PARC on the tour.</p> <ol style="list-style-type: none"> 3. There is a possibility of going on a bus trip to Sarnia to tour the 2 new schools in Sarnia or a virtual tour of these schools could be done if a bus trip is not acceptable to the PARC members. 4. The Public Meeting on November 9th will be held at St. Joseph School. We are hoping an informed public come to these meetings which will be facilitated by Brian. 5. Next PARC meeting will be on November 29, 2016 and will be held at St. Ursula. This is a date change from the Initial Staff Report – page 6 from November 30th to November 29th 6. If required by the Committee there could be another PARC meeting on December 14, 2016 with another optional PARC meeting on January 10, 2017. <p>The Committee was asked to give feedback to their principals regarding the start time for the PARC meetings.</p> <ol style="list-style-type: none"> 1. Do they like having dinner provided? 2. Is 6 p.m. a good start time or would 5:30 p.m. be better? <p>The Chair will summarize 3 options and have it checked by Jim so not to miss anything and she will forward it to the school Principals for their upcoming PAC meetings.</p>
9:00 p.m.	<p>The meeting concluded with the closing prayer led by the Chair.</p>
	<p>Future PARC Meeting Dates</p> <ul style="list-style-type: none"> • Tour of Chatham Elementary Catholic Schools – October 11, 2016 beginning at St. Agnes School @ 6:00 p.m. • PARC Public Meeting #1 – November 9, 2016 – St. Joseph • PARC Meeting #2 - November 29, 2016 – St. Ursula